

Kimball Board of Public Works
Regular Meeting
April 4, 2017

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on April 4, 2017 at the City Council Chambers. Board members Cederburg, Fossand, Porter, and Robinson were present. Board member Rowley was absent. Also present were Council member Warner, Special Projects Coordinator Sapp, City Administrator Dean, Water Superintendent Sisk, Landfill Superintendent Schulte, City Treasurer Sisk and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act. He indicated Rowley is unable to attend tonight's meeting.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of February 28, 2017 and special joint meeting with the City Council on March 7, 2017;
2. Claims;
3. Treasurer's Report from February 2017; and
4. Financial Reports from February 2017.

There being no discussion, Porter moved and Fossand seconded to approve the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on purchasing trees for the Landfill windbreak. Robinson indicated that in the past the Rotary has planted and maintained the trees in the Landfill. Rotary would like to the City to purchase 60 additional trees to extend the windbreak. All work and needed material for the drip system will be provided by Rotary.

There being no further discussion, Robinson moved and Fossand seconded to approve the purchase of 60 additional trees for \$87.00 to extend the Landfill windbreak. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on Resolution 2017-02 to establish landfill rates for closed businesses. There being no discussion, Robinson moved and Porter seconded to approve the following resolution.

RESOLUTION 2017-02

WHEREAS, Resolution 2016-03 established fees/rates for the landfill and garbage collection services; and,

WHEREAS, Resolution 2016-03 did not establish landfill fees/rates for closed businesses.

NOW, THEREFORE, BE IT RESOLVED BY the governing body of the City of Kimball, Nebraska, the landfill fees/rates for closed businesses, are as shown:

<u>Rate #</u>	<u>Landfill</u>	<u>Description</u>
122	\$5.00	Closed businesses

BE IT FURTHER RESOLVED that any ordinance or resolution passed, approved and adopted prior to the passage and approval of this Resolution in conflict with its provisions is repealed.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in full force from and after its passage and approval as required by law.

BE IT FURTHER RESOLVED that the provisions of this Resolution are separable, and the invalidity of any phase, clause, or part of this Resolution shall not affect the validity or effectiveness of the remainder of this resolution.

PASSED, APPROVED AND ADOPTED THIS 4th day of April, 2017.

/s/Chairperson

ATTEST:

/s/City Clerk

On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Fossand moved and Robinson seconded to remove the discussion on capping utility fees for the Event Center from table. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Christy Warner, Event Center committee, distributed revenue and expense figures for the Event Center from FY 2015/2016 and from FY 2016/2017 to date. She spoke about not budgeting the occupation tax in the FY 2016/2017 budget and that as a result, the Event Center is approximately \$22,000 in the hole. She distributed information on the utility bills from December to date. Due to the energy audit, there has been significant savings on the utility bill. Warner requested to cap at least the December and January bills. A concern at the last meeting was that the Board did not want to start a trend and

Warner commented that this is staying within the City and not for another entity. It would be taken from one City fund and put to another City fund.

Warner and Sapp commented on the events that have been held and the events that are planned as well as the small improvements to the building.

Cederburg has given this quite a bit of thought. Having watched what is happening with the Event Center, the committee is working hard and having special events and bringing people into the community. He really thinks it is a proper thing for the Board to support this. Cederburg also thinks public perception could be that one side of the City does not want to support the other side of the City. Cederburg supports the request to cap utility fees.

Warner explained the members of the committee. The volunteers on the committee have put a lot of time and effort into painting some rooms in the Event Center as well as getting the kitchen cleaned. They have been working very hard to try to come up with new events to promote the City and the Event Center. Warner said the Event Center needs to be run like a business. Cederburg appreciates that they are not just waiting for someone to book events, they are creating events. Warner thanked Sapp for that. Sapp has been marketing and coming up with the special events. Porter indicated he has had the opportunity to enjoy a couple of the events and the comments he has heard have been positive.

Robinson inquired what the City Council's thoughts of funding are and Warner indicated that Schnell and Baliman are on board. She added that she will fight for the Event Center and commented on making other services more efficient.

Porter moved to cap the Event Center utilities at \$1,500 and revisit this at a later date should the situation change for a year from now. After some discussion, Porter amended his motion to state through June of 2018. Robinson indicated he still had reservations. He is impressed and is willing to go along with the capping of utilities but would like to see it go through the end of this fiscal year in September and then evaluate it further at that time. Robinson said he is fine with the concept but not the date. He suggested going through the budget cycle and revisiting it.

Warner commented on making it retroactive to the beginning of this fiscal year. She believes in this and doesn't want the town to die. Robinson agrees with what she is saying but also gets the other side of the story from the people who are constantly complaining about their utility bills. If money were no object, he would do it in a heartbeat. The Event Center is not the Board of Public Works' job. Robinson said he is willing to go along with the \$1,500 cap per month only for the remainder of this fiscal year. Cederburg commented on approving the \$1,500 cap per month to the end of this fiscal year and suggested making it retroactive back to the January bill.

There being no further discussion, Porter again amended his motion to cap the Event Center utilities at \$1,500 through the end of this fiscal year retroactive to the January

2017 bill. Seconded by Robinson. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on the quote received for conveyor belt for the Landfill. Schulte explained what was budgeted for repairs and a new conveyor belt. He indicated that with drawing funds from other line items, there will be approximately \$44,500 to use to repair the conveyor. The quote from Karl W. Schmidt & Associates is for \$30,095 and it will cost approximately \$6,800 for the machinist. Schulte said that it is not known how much work will be required until the conveyor is taken apart.

Discussion was held on the six to eight week timeline to get the parts and Schulte indicated this was discussed about a year ago when there were significant repairs that needed to be made.

There being no further discussion, Cederburg moved and Robinson seconded to recommend approval to the City Council of the quote from Karl W. Schmidt & Associates, Inc. for \$30,095. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on the quote for dumpsters. Schulte received two quotes for new dumpsters from Kois Brothers Equipment Company, Inc. and 5 Star Industries, LLC. Kois Brothers quote for 1.5 and 2 yard containers is lower. 5 Star offers refurbished 3 yard containers for a lower quote. Discussion was held on the refurbished containers and ensuring they are acceptable

There being no further discussion, Robinson moved and Fossand seconded to approve the purchase of containers for the budgeted amount of \$22,980 and that Dean and Schulte spend it as they deem appropriate. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on distributing the remainder of KKB funds. Spud Rowley, Recycle Center Manager, has requested the remainder of the funds budgeted this fiscal year for KKB be paid in full. As of March 2017, KKB has received \$12,000. They are preparing for waste reduction grant and this will help with bookkeeping and the upcoming grant. There being no further discussion, Robinson moved and Porter seconded to distribute the remainder of the FY 2016/2017 budgeted funds in the amount of \$12,000 to KKB. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Keep Kimball Beautiful presented their monthly report. Rowley reported on the 20 white totes they are providing for the community. They plan to get another 20 out into the community by May and another 40 by July. Rowley indicated the next step being single

stream recycling. He provided an informational sheet listing the programs and services provided by the Kimball Recycle Center and the recycling trailers at Dix School and Bushnell.

Rowley indicated that 28.91 cubic yards has been recycled in the last two months. In the month of March, they had 189 volunteer hours which equals out to about \$4,000 of in-kind services. Rowley said they believe in supporting the local community.

Dean reported on a water quality report. There was one bad test, but the supplemental tests were clean. Sisk will be getting the report to the newspaper in the next few weeks. Sisk thinks the bad test was just a fluke. Every year the State compiles the report and the cities have to publish it.

Dean commented on the energy audit presentation given to the City Council regarding the Event Center. He has visited with City staff on having work days to take care of some of the issues, i.e, dead equipment and insulation. City staff will go in and do as much as possible to put it back to where it should be.

Robinson inquired about the wind farm. Dean said Sandhills Energy is going to do their own line and transformer. They have made a commitment to be a backup for the City. They have also requested that the City provide backflow energy to them for the windfarm. Dean's concern is that it is not in the City's territory. Discussion was held on the dates. Dean indicated that he received a draft interconnection agreement and provided that to EEC for their review. Robinson commented on figuring out what the wheeling charge is going to be.

The next meeting will be held on May 2, 2017 at 4:15 p.m.

There being no further business to come before the Board of Public Works, Robinson moved and Fossand seconded to adjourn the meeting at 5:25 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works-Utility Claims-April 4, 2017-Payroll Fund-Transfer-43,902.42; EMC National Life Company-Premium-357.05; Visa-Firstier Bank-Charges-702.42; Payroll Fund-Transfer-44,094.13; Amazon-Charges- 117.80; CenturyLink-Telephone-662.09; Charter Communications-Internet-215.25; High West Energy-Utilities-7,575.00; League of NE Municipalities-Conference-375.00; Simmons Olsen Law Firm, P.C.-Professional Services-87.00; Viaero-Cell Phone-152.46; Western Nebraska Observer-Meeting Notices-63.35; Black Hills Energy, LLC-Gas Service-4,511.90; Frenchman Valley Coop-Fuel-2,177.92; Hinton's Lock & Alarm-Alarm Setup/Monitoring-772.14; Lincoln Marriott Cornhusker-Lodging-218.00; MEAN-MEAN Billing-129,882.24; Payroll Fund-Transfer-44,403.53; Baker & Associates-Survey-

560.00; Brown Pump and Septic-Trenching-200.00; Toni Buettner-Service Deposit Refund-72.26; Marelino Calderon-Service Deposit Refund-35.43; City of Kimball-Transfer-18,713.25; City of Kimball-Occupation Tax-11,532.92; City of Kimball-General Fund-Transfer-1,601.98; City of Kimball-General Fund-Transfer-130.00; City of Kimball-General Fund-Transfer-1530.90; Combined Utilities-Utilities-174.60; Crescent Electric Supply Co.-Conduit-170.39; Croell Redi-Mix, Inc.-Concrete-172.00; Culligan-Softener Rental-64.40; Dale's Auto Glass-Repairs-258.45; Department of Health & Human Services-Training-200.00; EMC National Life Company-Premium-387.50; Electric Pump-Parts-4,305.14; Enterprise-Car Rental-297.41; Christian Evans-Service Deposit Refund-67.27; Exponential Engineering, Co.-Professional Services-3,468.00; Fairfield Inn & Suites-Lodging-189.90; Angie Fisher-Service Deposit Refund-6.86; Floyd's Sales & Service-Repairs-301.86; Diane Gerlach-Service Deposit Refund-26.42; Golder Associates-Professional Services-357.01; Grainger-Parts-633.10; Hach Company-Parts-705.00; Zachary Haller-Service Deposit Refund-150.00; Dave Hickman- Service Deposit Refund-202.07; Hometown Hardware-Supplies-429.16; Ideal Linen Supply, Inc.-Supplies-54.55; Kimball Auto Parts-Parts-259.13; Kriz-Davis Company-Supplies-54.20; Steve & Becky Mannon-Service Deposit Refund-188.14; Midwest Laboratories, Inc.-Supplies-17.12; Napa Auto Parts-Part-362.89; Nebraska Municipal Power Pool-Conference-2,310.00; Nebraska Public Health Enviro Lab-Water Samples-313.00; Northern Safety Co., Inc.-Supplies- 188.95; Northwest Pipe Fitting, Inc. of S.B.-Part-488.44; OFP Services, Inc.-Part-390.02; One Call Concepts-Locates-14.04; Panhandle Coop-Propane-2,201.90; Panhandle Coop Association-Supplies-75.06; Ben Potter-Refund-18.19; Powerplan-Parts-616.14; Prestige MFG.-Repairs-185.07; Robinson Electric-Repairs-928.04; Scottsbluff Screenprinting-Uniforms-1,494.00; Shopko Stores Operating Co.-Supplies-90.84; Staples-Supplies-25.28; The Right Impression-Voting Plate-7.20; USA Blue Book-Supplies-376.51; Union Bank & Trust Company-Bond Payment-48,131.25; Wesco Distribution Receivables Corp.-Part-442.98.