

Kimball Board of Public Works
Regular Meeting
May 2, 2017

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on May 2, 2017 at the City Council Chambers. Board members Cederburg, Fossand, Porter, and Robinson were present. Board member Rowley was absent. Also present were City Administrator Dean, Electric Utilities Superintendent Hinton, Water Superintendent Sisk, Landfill Superintendent Schulte, City Treasurer Sisk and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of April 4, 2017;
2. Claims;
3. Treasurer's Report from March 2017; and
4. Financial Reports from March 2017.

There being no discussion, Robinson moved and Porter seconded to approve the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on Resolution 2017-03 appointing Bill Hinton and Dan Dean as representative and alternate to MEAN Management Committee and director and alternate to MEAN Board of Directors. Cederburg indicated he was privileged and honored to take Daniel Ortiz's place when he left. With the new City Administrator it is only appropriate for him to be the alternate and Hinton the primary.

There being no further discussion, Robinson moved and Fossand seconded to approve the following resolution.

Resolution 2017-03
Member Resolution for Appointments

Representative and Alternate to MEAN Management Committee

WHEREAS, the City of Kimball, State of Nebraska, is a part to the Electrical Resource Pool Agreement and, pursuant to the terms of such Agreement, it is the responsibility of the City of Kimball to designate a representative and alternate representative to the Municipal Energy Agency of Nebraska (MEAN) Management Committee provided for under the terms of said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Kimball, State of Nebraska, that:

1. The City Clerk is hereby directed to give written notice to the Municipal Energy Agency of Nebraska (MEAN) of the appointment of Bill Hinton as representative and Dan Dean as Alternate to said MEAN Management Committee.

Director and Alternate to MEAN Board of Directors

This is to certify that the Board of Public Works of the City of Kimball, State of Nebraska, duly appointed Bill Hinton to serve as director and Dan Dean to serve as the alternate director to represent the City of Kimball on the Board of Directors of the Municipal Energy Agency of Nebraska (MEAN). The appointment will run for a term of 3 years with the powers and duties incident to such office. This certificate is issued in compliance with the Municipal Cooperative Financing Act contained in the Nebraska Revised Statutes §18-2401 et. seq. (1987).

On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on Resolution 2017-04 – appointments to the NMPP Members' Council. There being no discussion, Fossand moved and Porter seconded to approve the following resolution.

Resolution 2017-04
Member Resolution for Appointments

Representative and Alternate to NMPP Members' Council

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Kimball, State of Nebraska, that:

1. The City of Kimball hereby is a member of the Nebraska Municipal Power Pool; and
2. The Board of Public Works of the City of Kimball, State of Nebraska, does hereby appoint William Hinton as the Representative of the City of Kimball, State of Nebraska to the Members' Council of the Nebraska Municipal Power Pool.

3. The Board of Public Works of the City of Kimball, State of Nebraska, does hereby appoint Dan Dean, as the Alternate Representative of the City of Kimball, State of Nebraska, to the Members' Council of the Nebraska Municipal Power Pool.

On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on appointments to the Compensation Committee. Dean indicated this is something that has been on-going for some time and in preparation for the budget it is time to appoint two Board of Public Works members to the committee. Cederburg said the committee does seem to work very well.

City Council members, Board of Public Works Committee members and the City Administrator and Mayor sit on the committee. Basically, the committee gives direction and not a lot of specifics. Dean commented on merit and cost of living increases. He indicated that whatever the policy is with regard to the merit steps, this committee needs to look at the cost of living and how it should be affected. Robinson indicated he would be willing to sit on the Compensation Committee and Cederburg indicated he would like to sit on it as well.

There being no further discussion, Cederburg moved and Robinson seconded to appoint Cederburg and Robinson as the Board of Public Works representatives to the Compensation Committee. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Spud Rowley, Keep Kimball Beautiful manager, provided a monthly update. The annual litter clean-up will be on a Sunday this year, May 21st and there will be a household hazardous waste clean-up on July 22nd.

Rowley presented information with regard to the cubic yards recycled. KKB has been concentrating their efforts at Castronics again and were able to move their roll-offs out there last fall. They also collect paper from Clean Harbors. Rowley thanked Schulte for hauling cardboard out.

The fence is still in the works and they will have extra totes from the recycling grant. Rowley said they are awaiting notification for the waste reduction grant that starts in July and anticipate hearing by the end of May.

Cederburg reminded Rowley of the financials that were due in April and Rowley requested a little extra time. They have a new accountant and are working through the process.

Rowley commented on being ready to discuss single stream recycling. Cederburg suggested he let Dean know when he is ready and a meeting can be set up.

Dean reported the new dumpsters have been ordered. Twenty of them will be refurbished at a lesser cost. Robinson indicated that was quite a savings and Dean said the company did a good job of refurbishing them. Dean reported there is some staffing at the Landfill that needs to be addressed. In the meantime, there will be two summer laborers assisting at the Landfill.

Dean reported the conveyor belt has been ordered.

Dean reported he met with Eric Johnson of Sandhills Energy regarding the wind farm. The City has received their interconnection agreement and received a reimbursement agreement for the engineers and attorney to review.

Cederburg reported he attended a MEAN workshop in April and an integrated resource plan and renewable energy were discussed. Also discussed was reimbursement for fuel for the Urge tests. After MEAN stopped paying for fuel to run the quarterly Urge tests, the pass rate dropped significantly. Suggestions will be brought forward at the May MEAN meeting. Cederburg said Kimball needs to exercise the engines and it is also good for MEAN because in the long run that source of power is dependable when it is needed. Dean said Terrill was testing the fuel and because it has been sitting for a period of time, there was water in the bottom of the tank.

Hinton expressed his appreciation to Cederburg for stepping in and attending the meetings. Hinton has been approached to sit on the Power Review Board. Dean also thanked Cederburg and indicated he represented the Board very well.

Cederburg said he has a lot more faith in MEAN the he did before. It is not the same organization as it was three to four years ago. Cederburg commented on the \$3 million fine being a compliance issue. Cederburg also commented that MEAN lost the arbitration with the City of Sidney.

The next meeting will be held on May 23, 2017 at 4:15 p.m.

There being no further business to come before the Board of Public Works, Porter moved and Fossand seconded to adjourn the meeting at 4:43 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works-May 2, 2017-Payroll Fund-Transfer-44,199.47; Almquist Maltzahn Galloway & Luth- Audit-10,332.00; Amazon-Charges-395.52; Black Hills Energy, LLC-Gas Service-2,247.32; CenturyLink-Telephone-662.62; Charter

Communications-Internet-235.25; Connecting Point-Copy Usage-546.93; Frenchman Valley Coop-Diesel-1,778.07; High West Energy-Utilities-7,938.00; Intralinks, Inc.-Alarm System-37.50; Kimball Health Services-Immunization-174.70; Simmons Olsen Law Firm, P.C.-Professional Services-54.00; Viaero-Cell Phone-203.27; Visa-Firstier Bank-Charges-675.91; Western Nebraska Observer-Notices-64.93; Payroll Fund-Transfer-44,940.72; A & L Sales and Service-Repairs-462.75; Patricia Biesecker-Refund-118.61; CCL Supply, LLC-Cleaner-274.26; Jim Cederburg-Reimbursement-210.56; City of Kimball-Transfer-17,683.25; City of Kimball-Occupation Tax-10,509.66; City of Kimball-Transfer-1,453.50; City of Kimball-Transfer-2,186.98; City of Kimball-Transfer-2,895.53; City of Kimball-Transfer -130.00; Combined Utilities-Utilities-193.04; Contractors Materials, Inc.-Supplies-106.35; Credit Management Services, Inc. -Charges-27.67; Crescent Electric Supply Co.-Supplies-3,671.42; Culligan-Rental-32.20; Department of Health & Human Services-License-115.00; EMC National Life Company-Premium-387.50; ERA-Chemicals-786.80; Enterprise-CarRental-545.20; Fairfield Inn & Suites-Lodging-103.96; Golder Associates-Services-2,757.56; HD Supply Waterworks, Ltd.-Meters-1,170.15; Hach Company-Chemicals-213.16; Hometown Hardware-Supplies-320.20; Ideal Linen Supply, Inc.-Supplies-54.80; Karl W. Schmidt & Associates, Inc.-Down Payment-15,047.50; Keep Kimball Beautiful-Remainder Budgeted-12,000.00; Kimball Auto Parts-Parts-938.13; Kimball Service Center-Tire Repair-18.00; Kriz-Davis Company-Supplies-805.24; MEAN-Mean Billing-129,555.85; Napa Auto Parts-Parts-501.29; Nebraska Dept. of Environmental Quality -Licensing-150.00; Nebraska Dept. of Environmental Quality-Solid Waste Disposal-645.57; Nebraska Municipal Power Pool-Membership-1,176.36; Nebraska Municipal Power Pool-Air Emissions-1,000.00; Nebraska Public Health Enviro Lab- Water Samples-60.00; Nebraska Rural Water Association-Conference-375.00; Nebraska Rural Water Association-Conference-311.45; One Call Concepts-Locates-17.46; Panhandle Coop-Oil-1,222.81; Panhandle Coop Association-Supplies-112.80; Panhandle Geotechnical & Environmental-Testing-640.00; Prestige MFG.-Repairs-190.16; Q A Balance Service-Maintenance-150.00; Respond First Aid Systems-Supplies-96.93; Robinson Electric-Controler-240.76; James Rogers-Refund-100.00; South Platte NRD-Trees-87.00; Scottsbluff Screenprinting-Uniforms-70.00; Shopko Stores Operating Co.-Supplies-56.09; Tri-State Sprinkler Systems LLC-Testing-150.00; Angie Tucker-Refund-88.20; Wesco Distribution-Supplies-738.30; Western United Electric Supply Corp.-Testing-116.41.