

Kimball Board of Public Works
Regular Meeting
June 27, 2017

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on June 27, 2017 at the City Council Chambers. Board members Cederburg, Fossand, Porter, and Robinson were present. Board member Rowley was absent. Also present were City Administrator Dean, Electric Utilities Superintendent Hinton, Water Superintendent Sisk, Landfill Superintendent Schulte, City Treasurer Sisk and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of May 23, 2017 and special meeting of June 2, 2017;
2. Claims;
3. Treasurer's Report from May 2017; and
4. Financial Reports from May 2017.

After discussion, Robinson moved and Fossand seconded to approve the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Cederburg opened discussion on upgrading the water SCADA system. Sisk indicated the SCADA system that runs all the controls is an aging system. It was designed in 2004 and installed during the big water project at that time. The computer was upgraded in 2010 and crashed in 2012. The computer was rebuilt and separate operating systems were installed. In 2015, the host machine crashed again and it was rebuilt. It operates on Windows XP which is no longer a viable operating system. Sisk said there have been numerous issues the last few months. He said there was an issue last week where two of the wells went into an alarm. The computer was rebooted and it was realized that the tank level was low.

Sisk requested the new system in the new fiscal year. However, he has not spent much out of the repairs and maintenance and legal and professional line items this fiscal year

so he does have budgeted funds that can be used for upgrading. HOA Solutions has given an estimate of \$26,000 for a new Dell SCADA computer and software and license and a separate touchscreen monitor installed as a backup. Sisk said the current communication equipment will be used with the new system. He asked the Board members to consider replacing the system this fiscal year utilizing the funds currently allocated.

Robinson inquired how long it will take to get the SCADA equipment in and Sisk said he wasn't given a time frame but it appears to be fairly quickly. Porter inquired if there needs to be an interface between the computer system and the radios. Sisk said that everything is included in the cost.

Discussion was held on receiving quotes from other vendors. Dean commented that at the quoted price, it would most likely need to be a recommendation to the City Council; at the quoted price, it would most likely need to go out for bids. Dean indicated that if the Water Department has \$70,000 in this year's budget and if the SCADA system were purchased this year, it would remove the cost from next year's budget.

Robinson said if the current system is not reliable at this time of year, it would be a nightmare and he doesn't have any problem with doing this now as it is pretty critical. He commented on \$10,000 out of legal and professional and the rest out of the repairs/maintenance fund.

Cederburg agreed that more than one bid should be received. Cederburg suggested Sisk seek another bid for a firmer price.

Cederburg reported on the monthly update from Keep Kimball Beautiful as Spud Rowley was not in attendance yet. A small group will meet on Thursday, June 29th, to have a work session and then on July 5th. KKB has changed their name and there are a couple of things to modify in the City's agreement with them. They have had a nightmare with last year's books.

Cederburg opened the FY 2017/2018 budget review. Dean is still getting a handle on the budget process. His biggest concern is identifying all of the revenue sources accurately. He and Sisk are scheduled to attend a training by the auditors in a few weeks. Dean commented on depreciation in the budget and said the department supervisors have tried really hard to be realistic in their requests.

In addition to the SCADA upgrade, the Water Department has budgeted to purchase a boring tool to install water lines.

The Electric Department has budgeted \$225,000 for a Digger Derrick. Hinton said the current Digger Derrick is from 1994 and the bucket truck is 2010. They try to rotate the bucket truck every 10 years. Cederburg commented on sales capacity and Dean said the proposed budget is the same as the current fiscal year.

Discussion was held on the proposed timeline for the budget and Dean hopes to have a work session with the City Council before the next regular meeting. He plans to bring back some more solid numbers in August. Robinson inquired if he was projecting any increase in rates this year and Dean said no. Dean indicated he has not included the potential wheeling fees in the budget yet.

Spud Rowley, KKB Manager, reported the financials have been provided to their accountant and there should be some set numbers for the Thursday meeting. He reported they signed their grants last week. Rowley reported they have installed windows on the west side of the building.

Dean informed Board members the contractor working on the conveyor belt was involved in an accident at the Landfill, which has held up the bailer repairs.

Hinton reported Dairy Queen should have their ice cream machine up and running. The Electric Department had to change their service to a three-phase instead of a single phase.

Sisk reported on a leak at the Wheatgrower's Hotel. Their service has been disconnected and will remain disconnected for now. Sisk reported the pool heaters are now working. There is a leak between the pump and motor and it is planned to repair that in the fall.

The next meeting will be held on July 25, 2017 at 4:15 p.m.

There being no further business to come before the Board of Public Works, Robinson moved and Porter seconded to adjourn the meeting at 4:57 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Fossand, Porter, and Robinson. Nay: None. Absent: Rowley. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works-Utility Claims-June 27, 2017-Kimball Auto Parts-Parts-178.23; Kimball Service Center -Tire Repair-60.00; Nebraska Municipal Power Pool-EIA Services-1,050.00; EMC National Life Company-Premium-387.50; Cornerstone Bank Trust Department-Bonds-13,411.25; Payroll Fund-Payroll Transfer-45,852.47; Centurylink Communications, Inc.-Long Distance-73.83; Charter Communications-Internet-245.25; Connecting Point-Copy Usage- 582.92; GreatAmerica Financial Services-Lease-365.00; Intralinks, Inc.-Computer Support-23.43; Kimball Health Services- Screening-113.40; MailFinance-Lease-615.00; NeoFunds-By Neopost-Postage-2,000.00; Simmons Olsen Law Firm, P.C.-Professional Services-1,185.00; Union Bank & Trust Company-Curb Series-624.00; Visa-Firstier Bank-Charges- 372.76; WPCI-Screen/Review-58.50; Western Nebraska Observer-Meeting Notice-317.61; Payroll Fund-Payroll Transfer- 47,516.42; Amazon-Charges-422.38; Black Hills Energy, LLC-Gas Service-759.72; CenturyLink-Telephone-662.56; Dollar General Corporation-

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Supplies-11.72; Frenchman Valley Coop-Fuel-2,562.25; High West Energy-Utilities-9,068.00; Kimball County Clerk-Interlocal Dispatchers-15,000.00; Kimball County Register of Deeds-Filings-44.00; Viaero-Cell Phone-150.12; Altec Industries, Inc.-Part-78.78; Baker & Associates-Professional Services-2,830.56; Big Sky Energy-Part-4.40; Chamber of Commerce-Dues-500.00; City of Kimball-Transfer-18,713.25; City of Kimball-Occupation Tax-9,535.30; City of Kimball-Transfer-3,002.20; City of Kimball-Transfer-2,308.63; Combined Utilities-Utilities-117.78; Country Printer-Printing- 243.00; Croell Redi-Mix, Inc.-Concrete-683.00; Culligan-Rental-32.20; Dollar General Corporation-Supplies-76.18; EMC National Life Company-372.12; Enterprise-Car Rental-171.00; Exponential Engineering, Co.-Wind Farm-2,695.00; Floyd's Sales & Service-Maintenance-597.06; Grainger-Parts-34.24; Hach Company- Chemicals-201.44; Holiday Inn-Lodging- 651.85; Hometown Hardware-Supplies-773.17; Ideal Linen Supply, Inc.-Supplies-63.86; Inland Truck Parts Company-Repair-472.17; Erica Junker-Refund-92.26; Dennis Keller-Refund-70.57; Kimball Auto Parts-Parts-509.94; Kois Brothers Equipment-Lids & Dumpsters-14,505.00; Kriz-Davis Company-Parts-419.51; Nick Kuxhausen-Refund-17.25; MEAN-Mean Bill-114,596.97; Dee Magninie-Refund-20.79; Municipal Automation & Control-Storm Damage-1,233.36; Napa Auto Parts-Parts-468.81; Nebraska Public Health Enviro Lab-Water Samples-45.00; Nebraska Rural Water Association-Membership Renewal-200.00; One Call Concepts-Locates-45.42; Panhandle Coop-Kerosene-84.51; Panhandle Coop Association-Supplies-72.50; Powerplan-Repair-771.17; Prestige MFG.-Round Shaft-143.36; Respond First Aid Systems-Supplies-74.56; SWANA-Membership Renewal-212.00; Shopko Stores Operating Co.-Supplies-139.09; State Industrial Products-Parts-1,109.86; State of Nebraska-Refund-100.00; T&R Electric Supply Co. Inc.-Transformers- 2,800.00; Team Laboratory Chemical Corp.-Chemicals-1,197.50; Cheryl Travis-Refund-50.08; Wesco Distribution Receivables Corp.-Pole-208.65; Western States Bank-Refund-150.00.