

Board of Public Works
Special Meeting
September 5, 2017

A special meeting of the Board of Public Works was convened in open and public session at 4:00 p.m. on September 5, 2017 in the City Council Chambers. Board members Cederburg, Porter and Robinson were present. Board members Fossand and Rowley were absent. Also present were Electric Superintendent Hinton, Power Plant Superintendent Terrill, Water Superintendent Sisk, City Administrator Dean, Management Assistant Terrill, and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Star Herald. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:08 p.m. and acknowledged the posted Open Meetings Act poster.

Cederburg opened discussion on the bids for the heating system for the Electric Department. Dean indicated that bids were received for two different systems from three different vendors. Hinton indicated that tube heating would not be efficient and that the Electric Shop currently has a boiler system in place that runs from the Power Plant and that he would prefer to use that system. Porter asked Hinton what the maintenance cost for that boiler system is and Hinton indicated he was not sure as the current system runs from the Power Plant to the Electric Shop and he has not had to maintain it in the past. Terrill said that in the past it has cost somewhere between \$30,000-\$40,000 for fuel per year to run that boiler but in the last couple of years that cost has lowered.

After further discussion, Hinton said that he would prefer to continue with the floor heat. Robinson stated that he does not see a reason to abandon the current system and it is between the two lowest bidders. Porter asked if there is a warranty offered from either of the companies that submitted a bid. Robinson noted that A&L Sales and Service's bid noted that if a new Maintenance Agreement is signed the bid would be lowered to \$9,320. Hinton commented that Ortiz had signed a three year service agreement with A&L and that agreement was supposed to be renegotiated a year ago. Robinson asked if this was referring to a maintenance agreement with all City departments. Hinton stated that is what A&L was referring to but the Electric Shop was not part of that agreement.

Robinson commented that the board should just leave the maintenance agreement renegotiation up to Dean.

After further discussion, Robinson said that the decision needed to be made based on the unit alone and not including the stipulation of having a service contract and that both local companies should have the opportunity to bid on the service contract. Robinson commented that the two lower bids were both local and the bid from Best Plumbing is lower. Robinson moved and Porter seconded to accept the bid from Best Plumbing for the heating system in the Electric Department in the amount of \$9,728.82. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Porter, and Robinson. Nay: None. Absent: Fossand and Rowley. Motion passed.

Dean provided an update on the 2017/2018 budget. He indicated that the City Council included the purchase of a mini excavator in the utility budget. The excavator is estimated to cost \$35,000.

With no further discussion, Robinson moved and Porter seconded to adjourn at 4:27 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Porter, and Robinson. Nay: None. Absent: Fossand and Rowley. Motion passed.

Chairperson

Management Assistant