

Kimball Board of Public Works  
Regular Meeting  
March 24, 2015

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on March 24, 2015 at the City Council Chambers. Board members Merryfield, Moeser, Fossand, and Robinson were present. Board member Cederburg was absent. Also present were Water Superintendent Ford, Landfill Superintendent Schulte, Mayor Prunty, City Administrator Ortiz, and City Clerk Russell. The public was not represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Merryfield called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from February 26, 2015
2. Claims;
3. Treasurer's Report from February 2015; and
4. Financial Reports from February 2015.

Robinson moved and Moeser seconded to accept the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Moeser moved and Robinson seconded to remove the discussion and recommendation to the City Council on Combined Utilities Bond, Series 2015 from table. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Ortiz commented this item was tabled at the last meeting to get updated figures due to the addition of the new monitoring well. The cost of the well is less than \$25,000 and this has been added to the bond to cover this expense as well. Ortiz said this bond does have a five-year call on it which is pretty typical of most bonds.

In conjunction with this item, Merryfield opened the discussion and action on the scope of work and cost estimate for the monitoring well installation at the Kimball Municipal Solid Waste Landfill from Golder Associates.

Discussion was held on the cost of a monitoring well versus a regular well and Ortiz said the higher cost is most likely because it is more involved than with a regular well due to NDEQ regulations. Discussion was held on monitoring well #4 and that Golder Associates has been the engineers since the beginning and that they should have everything on the well. Ortiz said the City is required to have the new monitoring well in by June. Ortiz said the cost of the well in the amount of \$24,239 has been added to the bond amount.

Robinson moved and Fossand seconded to approve the scope of work and cost estimate for the monitoring well installation at the Kimball Municipal Solid Waste Landfill from Golder Associates for \$24,239. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Robinson moved and Moeser seconded to recommend approval to the City Council for the Combined Utilities Bond, Series 2015. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Ortiz said and Marc Mumford and Brad Slaughter will present this to the City Council at the April 21<sup>st</sup> City Council meeting.

Merryfield opened discussion on the bulk water agreement with ITSI. Ortiz said ITSI had wanted to put up a booster pump station at the Visitor's Center. He has spoken with John Flint, NDEQ, and Flint said NDEQ is essentially trying to clean up the site. The process he described entailed pumping a soybean based solution along with injecting microbes into the site.

Ortiz said in talking with Ford, it sounded like the engineer involved in this remediation has convinced his bosses to move forward without the booster pump station. ITSI will, therefore, be treated as a bulk water customer. Ford said ITSI has backed off the requested water volume.

Discussion was held on having some type of agreement that gave Ortiz and Ford the authority to shut them off due to low water levels. Ortiz said there are ordinances in place that address implementing stricter restrictions if needed.

Merryfield opened discussion on appointing two representatives to the Compensation Committee. Ortiz said the City is trying to get ahead of the curve this year with regard to the budget process. The Compensation Committee consists of two representatives from the City Council and two representatives from the Board of Public Works and headed by the Mayor. The Compensation Committee reviews recommendations for compensation for employees. It is planned to meet as early as April and have a number of meetings. Ortiz commented on compensation tables, step and grade and reviewing

comparable pay. Prunty has spoken with Schnell about the idea of rotating individuals on the committee to receive fresh ideas.

There being no further discussion. Moeser moved and Merryfield seconded to appoint Gregg Fossand and Greg Robinson to the Compensation Committee. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Ortiz reported there is a property on the north side of town where the sewer line is no longer operational. He has received bids to extend the City's sewer main to that area.

Ortiz reported that Hinton has been working with Dan Kinneson on a property across the street from the Senior Center. Kinneson wants to build a new building behind the existing building. The City will get an easement for the power line. As part of the easement, whenever the City's infrastructure is in part of an alleyway, the property owner has to maintain an easy access. The builder has been informed that the bucket truck needs to have easy access.

Ortiz reported that Hinton and Terrill will be generating for testing purposes. The initial scope of work was with an extended period of time for generation; however, now it will not be for an extended period of time. Robinson inquired if the City is confident enough in the ability to generate and commented on letting businesses and citizens know. Ortiz said businesses and citizens will know as soon as the City knows. Terrill is coordinating with Larry Wheeler on going through all the preventive maintenance schedules. Ortiz commented on getting meters ordered.

Ortiz reported Schulte has been working with Golder Associates on the Landfill solid waste permits. Ortiz will let the Board know when the public informational meeting will be held.

Ortiz reported so far he has received one quote for the venting system at the Event Center.

Ortiz reported a decision with regard to the green dumpsters needs to be made. It takes a number of months to get those ordered and in.

The next Board of Public Works meeting is April 28, 2015 at 4:15 p.m.

There being no further business to come before the Board of Public Works, Moeser moved and Fossand seconded to adjourn the meeting at 4:45 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Merryfield, Moeser, Fossand, and Robinson. Nay: None. Absent: Cederburg. Motion passed.

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Vice-Chairperson

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City Clerk

Board of Public Works-Utility Claims-March 24, 2015-Payroll Fund-Payroll Transfer-41,795.71; Accent Wire Products-Wire-2,735.28; MailFinance-Lease-615.00; MailFinance-Property Tax-147.02; Connecting Point-Copy Usage-385.81; Western Nebraska Observer-Meeting Notices-81.84; Board of Educational Lands & Funds-Filing Fee-50.00; Payroll Fund-Payroll Transfer-42,611.91; CenturyLink-Telephone-639.41; Centurylink Communications, Inc.-Long Distance-89.69; Charter Communications-Internet-215.25; Frenchman Valley Coop-Fuel-1,628.26; Hasler-TotalFunds-Postage-2,000.00; High West Energy-Utilities-6,879.00; Intralinks, Inc.-Computer Support-37.50; Kimball Insurance-Worker's Comp & Liability Audit-8,136.98; Safetyline Consultants, Inc.-Safety Training-750.00; Simmons Olsen Law Firm, P.C.-Professional Services-82.50; Star-Herald Newspaper-Meeting Notices-7.37; Viaero-Cell Phone-131.16; Visa-Firstier Bank-Charges-1,151.05; Accent Wire Products-Repairs-2,799.70; Amazon/GECRB-Charges-154.97; American Highway Products, LTD.-Parts-359.32; Board of Educational Lands & Funds-Application-1,000.00; Chamber of Commerce-Chamber Bucks-60.00; City of Kimball-Occupation Tax-11,011.96; City of Kimball-Transfer-446.07; City of Kimball-Transfer-394.64; City of Kimball-Transfer-285.09; Combined Utilities-Utilities-167.90; Crescent Electric Supply Co.-Light-380.12; Culligan-Rental-64.40; Department of Health & Human Services-License-115.00; Enterprise Rac of Mt/Wy-Car Rental-321.40; Exponential Engineering, Co.-Professional Services-2,141.25; Floyd's Sales & Service-Repair Work-1,125.65; Patrick Franks-Service Deposit Refund-28.96; HD Supply Waterworks, Ltd.-Plugs-259.74; Chad Hergenrader-Reimbursement-57.50; Hometown Hardware-Supplies-535.56; Ideal Linen Supply, Inc.-Mats-53.71; Keep Kimball Beautiful-Landfill Fee-2,526.00; Kimball Auto Parts-Parts-176.78; Kimball Health Services Clinic-Medical-235.76; Kimball Health Services Hospital-Medical-176.40; Kriz-Davis Company-Parts-210.62; League of NE Municipalities-Midwinter Conference-927.50; League of NE Municipalities-Conference-75.00; MEAN-Installment-15,4287.64; Napa Auto Parts-Parts-322.89; Nebraska Department of Enviro Quality-Renewal Fee-250.00; Nebraska Municipal Power Pool-Distribution Service-1,980.00; Nebraska Public Health Enviro Lab-Samples-61.00; Northern Safety Co., Inc.-Kits-170.30; Northwest Pipe Fitting, Inc. of S.B.-Supplies-489.64; One Call Concepts-Locate/Admin Fee-15.10; Panhandle Coop-Oil-2,972.39; Panhandle Coop Association-Supplies-59.12; Prestige MFG.-Repairs-85.00; Pro Overhead Door-Repairs-205.50; Anthony Rizzuto-Service Deposit Refund-4.66; Safetyline Consultants, Inc.-Kit-225.00; Scottsbluff Screenprinting-Uniforms-329.00; SourceGas, LLC-Gas Service-6,939.74; Southwestern Equipment Co.-Repairs-253.18; Staples-Supplies-18.98; State Chemical /State Industrial Product-Supplies-477.68; The United States Life Insurance Company-Long Term Disability-573.65; USA Blue Book-Supplies-666.94; Wheeler World, Inc.-Fuel Injection Block-8,127.75; Jim & Charlotta Young-Service Deposit Refund -32.03; Z & S Construction Co., Inc.-Dozer Rental-3,848.00.