

Kimball Board of Public Works
Regular Meeting
June 23, 2015

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on June 23, 2015 at the City Council Chambers. Board members Cederburg, Moeser, Fossand, Rowley and Robinson were present. Also present were Water Superintendent Ford, Electric Superintendent Hinton, Power Plant Superintendent Terrill, Landfill Superintendent Schulte, Mayor Prunty, Council members Schnell, Warner and Shields, City Administrator Ortiz, City Treasurer Sisk, and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of May 26, 2015
2. Claims;
3. Treasurer's Report from May 2015; and
4. Financial Reports from May 2015.

Robinson moved and Fossand seconded to accept the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Robinson moved and Moeser seconded to elect Rowley as Vice-Chairperson. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Moeser moved and Robinson seconded to authorize signatures on FirstTier banking resolutions. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Larissa Binod, Keep Kimball Beautiful Executive Director, provided a quarterly update on the Recycle Center. She reported on the materials collected the first quarter of 2015. In March the Recycle Center started recycling a significant amount of plastics from Castronics. Keep Kimball Beautiful took the amount of money received from the City, approximately \$30,000, and were successful in writing and receiving approximately \$84,000 worth of grant funds.

Binod presented a financial report from January 1 through June 23, 2015. Keep Kimball has received \$12,712 in financial assistance from the City so far this year and has expended \$29,000. Binod stressed that Keep Kimball Beautiful doesn't just do recycling. They collected 660 pounds of litter during the litter pick-up. She commented on the beautification project, the mural at the Corner bar lot. Binod said they also have a couple more litter collection projects coming up and asked for a volunteer from the Board to help with the community litter index. Rowley volunteered to assist.

Cederburg commented on the financial statement and inquired if the year to date loss was just a matter of timing when they receive the grants. Binod said that was correct.

Ortiz commented that Cederburg, Mayor Prunty, Council member Shields, Moeser and himself walked through the recycling facility. Ortiz presented photos of the facility and indicated most of the photos are of the rear of the property. There are items that need to be addressed that fall within nuisance violations within City code.

This being a City property and one that the City helps to fund, Ortiz wanted to make the Board aware of the issues. Ortiz, Mayor Prunty and Cederburg met with Binod and representatives of the Keep Kimball Beautiful Board. Ortiz indicated a written agreement will be drafted outlining responsibilities, maintenance and rules and ordinances.

The Recycle Center is currently in Heavy Commercial District (C-5) zoning. Ortiz inquired if the Board wishes to exclude the Recycle Center from some of the ordinances that all other residents and businesses must adhere to. He is trying to figure out a solution to make the partnership work in the best interest of both parties. The City has received complaints over the years from neighbors where debris has blown into their yards and Ortiz commented on it being an environmental management issue. Ortiz said the agreement will mirror what the City currently has with the Chamber of Commerce and it is hoped it will help mitigate issues in the future.

Discussion was held on ownership of the building and that the City Attorney has said matters of real estate are subject to the purview of the City Council.

Ortiz commented on the agreement being a recommendation from the Board of Public Works and ultimately approved by the City Council. However, the \$2 Landfill fee is authorized by the Board of Public Works.

Binod said one of the grants is a recycling grant, one is a waste reduction grant and public education grant. Robinson inquired if there is any grant money for beautification of facilities. Binod said she had this question before and it is a possibility but she doesn't know if Keep Kimball Beautiful can match the grants.

Rowley inquired about the used pallets behind the building and Binod commented that they received these from Castronics and they are mainly used in the processing and individuals also use them for firewood. She can take them back to Castronics to manage but they are doing their best to keep them out of the Landfill.

Rowley commented on Scrapko out of Sidney and said there is a need to try and clean the Recycle Center up but he doesn't know the fix. Binod said she understands the concerns and asked for some consideration that it is a recycling facility. Ortiz commented on the perimeter and the totes. He said if the totes are supposed to be used as a fence, they are not a permitted fence.

Schnell suggesting using the Main Street Design and Improvement Grant Program funds for beautification for the Recycle Center.

Moeser believes one of the reasons they used the totes was to keep trash from blowing into peoples' yards and the totes have to be there until they have enough in them to take them out. She inquired if they put a fence up, where are they going to put the totes until they are full and ready to be shipped.

James Ray, Keep Kimball Beautiful Boardmember, said a six foot fence is not going to help the issue and the unsightliness is not going to be hidden. If it is a City property, who is responsible for putting up the fence. Discussion was held pertaining to responsibilities and Ortiz said it becomes problematic if there is stuff blowing over the fence. Cederburg said the aforementioned is why an agreement needs to be done that works for both parties.

Darlene Tiner, 300 S. Burg Street, commented on boxes and papers blowing into her backyard and that she has to look at the unsightliness every day. Tiner said years ago she and her brother offered to put up a fence if the Recycle Center would pay for the material. She thinks the Recycle Center should be out in the country.

Susie Abramson, 408 S. Washington Street, inquired about paint. Binod said she is attempting to get a household hazardous collection and is working together with Clean Harbors. Schulte said to dry the paint out and put it in the dumpster and take it to the Landfill.

Tiner inquired if other businesses get citations for littering and if the Recycle Center has been cited. Ortiz said they have received a nuisance violation and the City is not just targeting the Recycle Center. There are other organizations that have been cited. There is now a standard form that the Chief of Police personally delivers.

Robinson said it really needs to be figured out how to handle this. The property belongs to the City of Kimball and the City of Kimball needs to be part of the process on how to handle this. Cederburg indicated there was a brain storming session this afternoon.

Binod inquired what the issues are besides the chemicals and paint. Robinson said using the bins as a fence is an issue. Ortiz commented that the lack of organization gives the perception that it is just junk. Binod said they used the material they had as a perimeter. She also commented on putting blacktop in the back. Ortiz commented on accessibility to the electric meters and suggested talking to Chief Huff to address the nuisance issues.

Ortiz provided an update on the Landfill, solid waste and cells. He commented on the monitoring wells. The engineers have gotten the bids ready to be send out for the closure of the old cell. Ortiz provided information on the financial assurance calculation for the Landfill and C & D Landfill. It is also broken down into closure cost estimates and post-closure cost estimates. The bids should be brought back to the Board at the next meeting. Ortiz said the engineers have also included a penalty clause as part of the bid package as well as being able to award the best bid not necessarily the lowest bid. Discussion was held on the inflation factor and Ortiz indicated that NDEQ can adjust the inflation factor every year. Ortiz also had asked NDEQ if the post-closure funds could be used for the closure and he said that the original resolution was vague enough that this could be done.

Ortiz said the City is also looking at quotes for a track loader.

Ortiz reported Ward Electric is going to be completing the repairs on the kV line and the City will be generating off the Power Plant for several hours.

Ortiz reported the #2 engine at the Power Plant has been repaired and the #3 was on line last week. MEAN will repay the City for the capacity payments they withheld. Terrill and Hinton did a great job of getting the engines repaired.

Ortiz reported the water revenues are down due to the rain during the month of May. Ortiz commented on the rate study and the agreement with Baker and Associates. He said he would rather make sure it is done right and get a good rate study done.

Ortiz reported the Flygt pump has been replaced at the Wastewater Treatment Plant. With the heavy rain in May, they ran into the issue that the pumps could not keep up.

Ortiz reported the pool is now open. There was a slight delay in opening the pool this season because the concrete had to be repaired and painted. There are a few issues that will need to be addressed; there is a leak somewhere in the outlet that drains the water out.

Ortiz reported the Landfill is closed tomorrow for employee training. NDEQ requires Landfill employees to be certified. Also, the Landfill will be closed on July 3rd and 4th.

Ortiz reported there may be a special meeting to discuss the budget and to approve the bids.

There being no further business to come before the Board of Public Works, Robinson moved and Rowley seconded to adjourn the meeting at 5:10 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works Meeting-Utility Claims-June 23, 2015-Greg & Dedra Murray-Service Deposit Refund-30.59; Points West Community Bank-Service Deposit Refund-47.36; Staples-Supplies-29.99; Nebraska Dept. of Environmental Quality-Services-6,750.00; GreatAmerica Financial Services-Co-Lease-365.00; Kimball County Clerk-Fees-68.00; MailFinance-Lease-615.00; Western Nebraska Observer-Meeting Notices-158.57; A & L Sales and Service-Services-1,617.94; A & L Sales and Service-Invoice Correction-693.40; Nebraska Wastewater Operators Division-Membership-15.00; Payroll Fund-Payroll Transfer-42,184.47; CenturyLink-Telephone-639.77; Centurylink Communications, Inc.- Long Distance Telephone-83.09; Charter Communications-Internet-215.25; Connecting Point- Copy Usage-337.18; Frenchman Valley Coop-Bulk Diesel-2,765.13; High West Energy-Services-8,958.00; Intralinks, Inc.-Services-28.13; Kimball County Clerk-Services-13,250.00; Safetyline Consultants, Inc.-Training-750.00; Simmons Olsen Law Firm, P.C.-Professional Services-1,162.50; The United States Life Insurance Company-Premium-635.48; Union Bank & Trust Company-Services-\$750,000-Bond Services-Service-600.00; Visa-Firstier Bank-Charges-155.79; Viaero-Cell Phone-119.64; Payroll Fund-Payroll Transfer-41,807.45; 4 Rivers Equipment - Parts-48.16; Accent Wire Products-Parts- 2,505.67; Brown Pump and Septic-Services-12,815.00; Big Sky Energy Equipment, Inc.-Parts-55.60; Buyer's Reality Inc. - Service Deposit Refund-114.98; Chamber of Commerce-Dues-1,041.75; City of Kimball-Transfer For City Pass-1,657.65; City of Kimball-Transfer-13,863.63; City of Kimball-Occupational Tax-10,061.86; City of Kimball-Transfer-296.36; Combined Utilities-Services-143.41; Virginia Coxwell-Diaz-Service Deposit Refund-43.78; Crescent Electric Supply Co.-Parts-1,471.12; Electric Pump-Parts-9,804.23; Estate of Richard Cabela-Service Deposit Refund-15.47; Exponential Engineering, Co.-Services 12,375.11; Fairfield Inn & Suites-Lodging-306.16; Golder Associates Services-5,323.55; Hometown Hardware-Parts-1,200.09; Ideal Linen Supply, Inc.-Supplies- 47.72; Keep Kimball Beautiful-Fee-2,516.00; Kimball Auto Parts- 3639-Parts-452.41; Kimball Service Center-Services-1,411.42; Kriz-Davis Company-Parts-1,966.61; Layne Christensen Company-Services-1,845.00; MEAN-RITA-Installment-129,893.22; Nienhueser Const. & Excavating Co.-Services-560.00; Napa Auto Parts-Parts-126.05; Nebraska Public Health Enviro Lab-Lab Services-45.00; Nebraska Rural Water Association-Membership Renewal-225.00; Norberg Auto & Diesel Inc.- Repairs-2,759.09; OFP Services, Inc. - Parts-16.80; One Call Concepts-Locates-30.35; Panhandle Coop-Propane-86.87; Panhandle Coop Association-Supplies-74.14; Prestige MFG.-Parts-123.10; Respond First Aid Systems-Supplies-112.52; Robinson Electric-Services-692.72; SWANA-Dues-200.00; Sandberg Implement Inc.-Parts-135.84; Lisa & David Schol-Service Deposit

Refund-75.68; Sensus Metering Systems-Services-1,570.34; Sewer Equipment Co. of America-Parts- 273.99; Shopko Stores Operating Co.-Supplies-152.78; Stephanie Bowron Shoup – Service Deposit Refund-100.00; SourceGas, LLC-Service-214.10; State Chemical/State Industrial-Product-1,277.71; USA Blue Book-Supplies-565.73; Wesco Distribution Receivables Corp.- Meter Disconnects-120.38; Wheeler World, Inc.-Supplies-193.59; Wolf Automotive Center, Inc-Service-283.91; Z & S Construction Co., Inc. – Furnish Service-1,623.38.