

Kimball Board of Public Works
Regular Meeting
October 27, 2015

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on October 27, 2015 at the City Council Chambers. Board members Cederburg, Moeser, Fossand, Rowley, and Robinson were present. Also present were City Administrator Ortiz, Water Superintendent Ford, Landfill Superintendent Jim Schulte, Utility Clerk Klassen, Utility Clerk Baker, City Treasurer Sisk and City Clerk Russell. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Cederburg called the meeting to order at 4:16 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of September 8, 2015
2. Claims;
3. Treasurer's Report from September 2015; and
4. Financial Reports from September 2015.

There being no further discussion, Moeser moved and Rowley seconded to approve the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Cederburg opened discussion to review and consider action on continuing to donate utilities to the Visitor's Center. Jo Caskey, Tourism Director, stated that the city has donated \$752.46 in the last five months. They are going to try to cut utility costs by purchasing sunscreen shades for all the windows. Western Nebraska Tourism Coalition is going to pay to advertise on the shades. Caskey has received one estimate on a new HVAC system of \$42,000.00. Robinson inquired about how many visitors they had during the summer. Caskey said it has been running approximately 2,500 to 3,000 per month. There being no further discussion, Robinson moved and Rowley seconded to approve to continue to donate to the Visitor's Center any amount the utility bill is over \$500 per month. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Cederburg opened discussion to discuss and consider action on equipment rental prices, Resolution 2015-04. Ortiz said the last pricing was done in 2002. The City doesn't want to be in the rental business. So this is a price range that would be on the higher side of the competitive market. Ortiz wanted to clarify that most equipment required two operators which is an additional cost. Ortiz asked to be allowed the discretion of deciding what can and can't be provided. There was further discussion on whether the prices were high enough. Ortiz also explained that the rental is in one hour increments and nothing smaller. Robinson commented that the discretion part does not need to be in the resolution, because Ortiz already has the discretion to make these decisions. There being no further discussion, Robinson moved and Moeser seconded to approve Resolution 2015-04 and added that Ortiz has the discretion to make decisions on whether or not the equipment can be rented. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

RESOLUTION 2015-04

A RESOLUTION ESTABLISHING RATES FOR EQUIPMENT RENTAL.

NOW, THEREFORE, BE IT RESOLVED BY the governing body of the City of Kimball, Nebraska, that equipment rental prices are hereby established as follows effective December 1, 2015:

Electric Department

*Bucket Truck	\$80.00 per hour
*Digger Derrick	\$80.00 per hour
*Tree Chipper	\$60.00 per hour

*At least two operators are required

Water Department

**Backhoe	\$65.00 per hour
**Air Compressor	\$45.00 per hour
**Jackhammer	\$25.00 per hour
**Pump	\$25.00 per hour
**Thawing Pipes	\$35.00per hour

**At least one operator is required

One hour minimum on all equipment

Equipment rental price does not include cost of operator. Labor will be charged at \$45.00 per hour during regular business hours. After regular business hours, \$60.00 per hour will be charged.

BE IT FURTHER RESOLVED that any ordinance or resolution passed, approved and adopted prior to the passage and approval of this Resolution in conflict with its provisions is repealed.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in full force from and after its passage and approval as required by law.

PASSED, APPROVED AND ADOPTED THIS 27th DAY OF OCTOBER, 2015.

/s/ Chairperson

ATTEST:

/s/City Clerk

Cederburg opened discussion on establishing late fees and memorializing reconnect fees, Resolution 2015-05. Ortiz said it was discussed at the prior meeting that a late fee in conjunction with a reconnect fee needed to be established. Jean Klassen, Utility Clerk inquired about when would the \$25 late fee be assessed and asked about the people that do get shut off. Is a \$25 late fee plus the \$50 reconnect fee assessed or just the \$50 late fee? Ortiz suggested that this be tabled to figure out the details and how to word the Resolution better. Robinson would like us further research about the people who said that they got a bill yesterday and a courtesy notice today. Cederburg moved and Rowley seconded to table this discussion. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Ortiz reported that the cell construction is underway and should be done next week at the landfill. Jim Schulte, Landfill Superintendent, stated that by the end of the week they should be done packing the 18 inches of dirt. Then after that they have to put five to six inches of topsoil on. Ortiz reported that the track loader came in just in time. They had to push the grass piles a little further south to access some more useable dirt.

On the Electric side, Hinton and Terrill have been working on the power plant.

Ortiz reported that the water service project on Walnut Street is finished. The water line was further out in the street than anticipated.

Ortiz informed Board members that Russell is moving to Fremont. Recruitment for her position is underway.

There being no further business to come before the Board of Public Works, Robinson moved and Moeser seconded to adjourn the meeting at 4:52 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Cederburg, Moeser, Fossand, Rowley and Robinson. Nay: None. Absent: None. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works-Utility Claims-October 27 2015-Payroll Fund-Payroll Transfer-37,758.83; City of Kimball-General Fund-Transfer-2,119.96; City of Kimball-General Fund-Transfer-1,424.18; City of Kimball-General Fund-Transfer-296.36; High West Energy-Utilities-10,118.00; Intralinks, Inc.-Computer Support-186.02; Nebraska Department of Revenue-Recycling Fee-25.00; Simmons Olsen Law Firm, P.C.-Professional Services-300.00; Visa-Firstier Bank-Charges-176.90; A & L Sales and Service-Omega 2 Tube Heaters-5,075.00; Baker & Associates-Re-Permitting- 5,648.00; CenturyLink-Telephone-644.77; Country Printer-Printing-15.00; Credit Management Services, Inc.-Services-229.22; Crescent Electric Supply Co.-Parts-2,365.02; Croell Redi-Mix-Concrete-914.00; ESRI-Software-400.00; Electric Pump-Repairs-9,129.51; Exponential Engineering, Co.-Professional Services-4,140.00; Golder Associates-Professional Services-9,448.82; GreatAmerica Financial Services-Copier Lease-365.00; HOA Solutions, Inc.-Repairs-836.87; Hach Company-Chemicals-196.49; Hometown Hardware-Parts-141.43; Ideal Linen Supply, Inc.-Services-47.72; Keep Kimball Beautiful-Landfill Fee-2,506.00; Kimball Auto Parts-Parts-673.87; Kriz-Davis Company-Parts-2,066.40; M.C. Schaff & Associates, Inc.-Professional Services-1,077.50; MEAN-MEAN Billing-139,764.28; Midwest Connect-Postage Machine- 265.00; Napa Auto Parts-Parts-192.77; Northwest Pipe Fitting, Inc. of S.B.-Parts-47.59; OFP Services, Inc.-Parts-407.02; One Call Concepts-Locates-84.70; Panhandle Coop Association-Supplies-152.53; Safetyline Consultants, Inc.-Safety Training-750.00; Sewer Equipment Co. of America-Repairs-90.80; Shopko Stores Operating Co.-Supplies-218.37; Snell Services, Inc.-Parts-46.03; SourceGas, LLC-Gas Service-208.16; Staples-Supplies-62.45; The United States Life Insurance Company-Long Term Disability-581.59; USA Blue Book-Supplies-94.65; Viaero-Cell Phone Usage-123.32; Wyoming Tribune-Eagle-Advertising-43.52; Zep Manufacturing Company-Supplies-1,077.50; Payroll Fund-Payroll Transfer-37,379.07;; Lance Terrill-Conference-250.00; Amazon-Supplies-109.90; CenturyLink-Telephone-644.52; Centurylink Communications, Inc.-Long Distance-70.00; Charter Communications-Internet Service-215.28; Connecting Point-Copy Usage-470.89; Hasler-TotalFunds-Postage-2,000.00; High West Energy-Utilities-10,379.00; Holiday Inn Express-Lodging-89.00; Holiday Inn Express-Lodging-89.00; Intralinks, Inc.-Computer Support-164.06; League of NE Municipalities-Conference-469.00; Safetyline Consultants, Inc.-Safety Training-750.00; Simmons Olsen Law Firm, P.C.- Professional Services-627.00; SourceGas, LLC-Gas Service-268.39; Star-Herald Newspaper-Advertising-4.20; The United States Life Insurance Company-Long Term Disability-556.37; Viaero-Cell Phone Usage-122.64; Visa-Firstier Bank-Charges-1,045.76; Western Nebraska Observer-Meeting Notices-187.87; Payroll Fund-Payroll Transfer-37,740.65; Altec Industries, Inc.-Testing-4,723.67; Matthew Anagnostopoulos-Deposit Refund-19.12; B.A. Lawrence LLC-Repairs-1,350.88; Baker & Associates-Professional Fees-2,548.00; City of Kimball-Transfer-1,149.07; City of Kimball-Transfer-1,493.57;

City of Kimball-Transfer-11,038.85; City of Kimball-Occupation Tax-14,619.36; City of Kimball-General Fund-Transfer-1,470.03; City of Kimball-General Fund-Transfer-456.48; Combined Utilities-Utilities-140.98; The Cornhusker Marriott Hotel-Lodging-578.00; Corpro An Aegion Company-Annual Contract-2,050.00; Crescent Electric Supply Co.-Supplies-683.58; Croell Redi-Mix-Concrete-835.00; Culligan-Softener Rental-32.20; Enterprise Rac of Mt/Wy-Car Rental-298.67; Exponential Engineering, Co.-Professional Services-6,849.50; Floyd's Sales & Service- Compressor-181.62; Frenchman Valley Coop-Bulk Diesel-2,534.36; Golder Associates-Professional Services-5,625.82; HD Supply Waterworks, Ltd.-Water Meters-3,232.96; Regan Hinton-Deposit Refund-136.81; Hometown Hardware-Supplies-343.85; Ideal Linen Supply, Inc.-Supplies-47.72; Keep Kimball Beautiful-Additional Landfill-28,940.00; Kimball Auto Parts-Parts-377.22; Kimball Service Center-Vehicle Maintenance-873.04; David Knigge-Deposit Refund-23.69; Kriz-Davis Company-Supplies-623.11; Layne Christensen Company-Testing-727.52; League of NE Municipalities-Conference- 360.00; MEAN-Mean Billing-12,8751.73; MEAN-Rita Installment-1,048.87; Muni MetriX Systems Corp.-ImageFlow Software Support-299.00; Municipal Automation & Control-Install Flowmeter-4,042.00; Murphy Tractor & Equipment Co., Inc.-Loader-94,500.00; Nienhueser Const. & Excavating Co.-Repairs-4,993.43; Napa Auto Parts-Parts-208.84; Nebraska Dept. of Environmental Quality-Certification Renewal-150.00; Nebraska Dept. of Environmental Quality-Disposal Fee-688.75; Nebraska Municipal Power Pool-Training Group Fee-295.98; Nebraska Public Health Enviro Lab-Water Samples- 45.00; Nebraska Rural Water Association-Conference-255.00; Northern Safety Co., Inc.-Supplies-174.22; Northwest Pipe Fitting, Inc. of S.B.-Pipe-36.38; One Call Concepts-Locates-33.55; Panhandle Coop-Solvent-52.42; Panhandle Coop Association-Supplies-13.25; Power & Communications-Deposit Refund-138.72; Shopko Stores Operating Co.-Supplies-64.54; Skarshaug Testing Laboratory-Supplies-71.82; Sunshine Filters of Pinellas, Inc.-Elements-215.80; USA Blue Book- Supplies-90.12; Union Bank & Trust Company-Interest-7,728.22; WPCI-Pool Management-125.00.