

Kimball Board of Public Works
Regular Meeting
December 17, 2015

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on December 17, 2015 at the City Council Chambers. Board members Fossand, Rowley, Porter and Robinson were present. Chairperson Cederburg was absent. Also present were City Administrator Ortiz, Water Superintendent Ford, City Clerk Russell and City Treasurer Sisk. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice-Chairperson Rowley called the meeting to order at 4:17 p.m. and acknowledged the posted Open Meetings Act.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of November 24, 2015
2. Claims;
3. Treasurer's Report from November 2015; and
4. Financial Reports from November 2015.

There being no discussion, Robinson moved and Fossand seconded to approve the consent agenda. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Rowley, Porter and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Rowley opened discussion on authorizing signatures on FirstTier banking resolutions. There being no discussion, Robinson moved and Fossand seconded to authorize the signatures of Board of Public Works members, City Administrator Ortiz, City Treasurer Sisk, and City Clerk Russell on the FirstTier banking resolutions. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Rowley, Porter and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Ortiz reported Z & S Construction has finished the capping of the closure of the cell. The original estimates on loads and dirt-working were underestimated and Ortiz will be meeting with Z & S Construction and Golder Associates. There might be some added cost to the initial scope of the project.

Ortiz reported on a memorandum he drafted on the Landlord Policy. He and Council member Warner met with Jaclyn and Chad Miller to discuss more details and try to streamline the work in the front office. A lot of the changes are contingent on whether or not the City's software is capable of accommodating the changes. The City's software is a "bare-bones" package in comparison to other cities. Ortiz has spoken with the software developers and there are some modifications that could be made to the City's program. This will be brought before the Board of Public Works members at the next meeting for formalizing. Ortiz said everyone is in agreement to try to do what can be done as long as it doesn't cause additional burden to the City and the front office and there may be some programming costs.

Ortiz reported that the Power Plant is having some issues due to the power outage last month. The City has been engaged with Electro-Test and that will be an added scope of work with them to fix some of the issues.

Ortiz reported the water valve has been repaired as well as some other minor repairs to the radiator.

Ortiz reported the City Council approved an agreement with Keep Kimball Beautiful at the November 3, 2015 meeting over Keep Kimball Beautiful's objections. Ortiz reported it is his understanding that Keep Kimball Beautiful doesn't intend to sign the agreement and the City Council will probably address this item at the next meeting as to other options. He added that it may include Keep Kimball Beautiful finding another facility. Ortiz reported this past Tuesday several council members attended the County Commissioner's meeting where discussion was held on the interlocal agreement between the City and County entered into in 2014 for Landfill services. The allocation to Keep Kimball Beautiful is not specified in the agreement.

Ortiz reported there were no significant power outages caused by the most recent snow storm.

There being no further business to come before the Board of Public Works, Robinson moved and Fossand seconded to adjourn the meeting at 4:32 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Rowley, Porter and Robinson. Nay: None. Absent: Cederburg. Motion passed.

Chairperson

City Clerk

City of Kimball-Board of Public Works-Combined Utility Claims-December 17, 2015-State of Nebraska-Inspection Fee-25.00; Frenchman Valley Coop-Fuel-2,898.46; GreatAmerica Financial Services-Lease-365.00; Payroll Fund-Payroll Transfer-36,902.35; Amazon-Charges-88.01; CenturyLink-Telephone-645.02; Centurylink Communications, Inc.-Long Distance-71.76; Charter Communications-Internet-215.25; Connecting Point-Copy Usage-276.86; Safetyline Consultants, Inc.-Safety Training-

750.00; Simmons Olsen Law Firm, P.C.-Professional Service-225.00; The United States Life Insurance Company-Long Term Disability-1,270.29; Viaero-Cell Phone-122.64; Visa-Firstier Bank-Charges-756.84; Western Nebraska Observer-Meeting Notices-58.78; Barco Municipal Products, Inc.-Supplies-616.00; City of Kimball- Transfer-13,268.04; City of Kimball-Occupation Tax-10,499.73; Combined Utilities-Utilities-170.55; Country Printer-Printing -596.00; Culligan-Rental-32.20; Dollar General Corporation-Supplies-41.62; Exponential Engineering, Co.-Services-258.75; Ryan Glenn-Service Deposit Refund-3.47; Golder Associates-Services-974.88; HD Supply Waterworks, Ltd.-Equipment-281.19; Hasler-TotalFunds-Postage-2,000.00; High West Energy-Utilities-6,555.00; Hometown Hardware-Supplies-400.54; Jeremy & Kerri Kerr-Service Deposit Refund-26.09; Kimball Auto Parts-Parts-403.45; Kriz-Davis Company-Parts-2,145.67; Sandra Lemaster-Service Deposit Refund-91.90; MEAN-Mean Billing-148,716.57; MEAN-Rita Installment-1,048.87; MailFinance-Lease-615.00; Midwest Connect-Labels-35.00; Nienhueser Construction & Excavating Co.-Repairs-321.00; NMC-Repairs-633.44; Napa Auto Parts-Parts-89.75; Nebraska Municipal Power Pool-Support-2,684.00; Nebraska Public Health Enviro Lab-Water Samples-60.00; Northwest Pipe Fitting, Inc. of S.B.-Parts- 957.61; One Call Concepts-Locates-23.25; Panhandle Coop-Propane-1,145.92; Panhandle Coop Association-Supplies-43.86; Powerplan-Parts-975.90; Robert Abramson, CPA-Accounting Service-1,500.00; Chris Rowley-Reimbursement-138.52; Earl Rowley Jr.-Service Deposit Refund-6.20; Ronald Tambio-Service Deposit-65.13; The Right Impression-Voting Plate-7.20; Max and Caitlin Williams-Service Deposit Refund-32.90; Wolf Automotive Center, Inc.-Repairs-665.33; Jim & Charlotta Young-Service Deposit Refund-53.81.