



**CITY OF KIMBALL UTILITIES
LEVEL PAYMENT PLAN APPLICATION AND GUIDELINES**

1. Customer's account need to be current and paid in full.
2. Customer needs a current 12-month history in existing residence.
3. Available to residential customers only.
4. Customer may be late once in a 12-month level pay year. If late more than once in a plan year, the customer will automatically be removed from the plan. If late, the payment must be made by the disconnect date, or the customer will be removed from the plan. If removed, customer will not be eligible for the plan until the following year.
5. No interest will be paid.
6. Applications for enrollment will be accepted in December of each year. The level payment amount will start with the January billing.
7. The level payment amount is determined by calculating the average of the customer's most recent 12-month billing amount total. Adjustments for proposed rate increases may be included in the calculation of the next plan year's estimated total. At the end of the level payment plan year, any credit or balance owing will be rolled into the calculation for the next plan year, unless the plan is cancelled by either the customer or the Utility Dept., at which time the balance owing will become due immediately, or if a credit balance remains, the credit will be returned to the customer in a refund check or as an adjustment to the next regular utility bill.
8. The Dept. of Utilities reserves the right to adjust the monthly payment amount if the price of energy or other costs change dramatically or if the customer's significantly.
9. The level payment plan will renew automatically and level pay amount will be adjusted for the next plan year unless cancelled by the customer or the Dept. of Utilities.

Customer Name: _____

Address: _____

Account #: _____

Monthly Level Pay Amount \$ _____ (Does not include sales tax)

Amount you would pay beginning with January billing *(bills that are due in January)*

I agree to the terms of the level payment plan offered by the City of Kimball Utilities. I understand that if I am late more than once in a plan year, or if I fail to pay the full level pay amount each month, I will be removed from the level pay plan, and will not be able to

participate in the plan until the following year and will be required to pay any amount that may be owed at the time I am removed from the level payment plan.

Customer Signature

Date