

Kimball City Council  
Budget Workshop  
August 8, 2017

A budget workshop meeting of the Mayor and City Council was convened in open and public session at 5:00 p.m. on August 8, 2017 at the City Council Chambers. Mayor Prunty and Council members Warner, Shields, Schnell and Baliman were present.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public except as otherwise indicated.

Also present were Park and Recreation Superintendent Williams, Police Chief Bremer, Library Director Sears, Electric Superintendent Hinton, Street Superintendent Shoup, Landfill Superintendent Schulte, Water Superintendent Sisk, Special Projects Coordinator Sapp, City Administrator Dean, City Treasurer Sisk, and City Clerk Russell. The public was represented.

Mayor Prunty called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited and the posted Open Meetings Act poster was acknowledged.

The budget for the Library was reviewed. Sears said there were 83 children enrolled in the summer reading program this year and this program keeps growing. Sears has applied for an innovative studies grant and believes the Library will be awarded the grant. The project uses makerspaces hosted by public libraries to support community engagement and participatory learning experiences. She said the Nebraska Library Commission will provide the machines and tools and training. Sears has requested a \$4,000 increase in the salaries line so she can attract quality people to work at the Library.

Dean explained the CD that is a donation to the Library. It shows up as an expense. It is an asset but not a revenue and is in the budget in case something does come up. Sears indicated she is under budget because she has not been staffed for the past three months. August is the slowest month and patronage picks up in the winter months.

Extensive discussion was held on the revenue and distribution estimates sheet and the proposed sales tax and the utility fund occupation tax factor and the distribution to departments.

Dean commented on the Cemetery budget. There was not a salary attached to it last year and his goal is to put the salary where it belongs and fund it out of the general fund at this point. Dean said he doesn't think the revenues are going to be able to cover all of the Cemetery needs and it needs to be accurately shown. This budget was put together generally as a maintenance budget and it will continue to be under the Water Department. Dean thanked Williams and C. Sisk for their assistance.

The General budget was reviewed and Dean commented on the \$3,250 Park and Recreation administrative fee received from the County being included in the general fund.

The budget for the Parks was reviewed. The Parks is funded solely with sales tax receipts. Dean indicated there is interest in using the ACE funds for a flag project in the parks. He spoke about relocation expense for the missile and that is something that will be added into the total cost of the project. Shoup indicated they have earmarked \$10,000 to take it down a number of years ago. Dean commented that the \$7,400 for the ACE funds is for the concrete and pole project and nothing for the removal of the missile.

Baliman inquired about grants and commented on the project Heather Entingth is spearheading for the basketball courts. Dean indicated the estimate for that project is about \$18,000 and he can add a grants line item. Council members suggested putting in \$10,000 to \$15,000 and Dean recommended \$20,000. If the City doesn't get the grant, it will not be spent.

Shoup commented on the \$2,500 capital expenditures for a new mower. Discussion was held on the posts and cable repair/replacement.

The budget for Streets was reviewed. Discussion was held on the Janicek Dam area and Dean indicated his goal is to not spend any money at all and use the benefactor and Kimball Area Foundation solely. It was indicated there was no lighting included in this project. Discussion was held on the budgeted underpass amount. Shoup commented on establishing an engineering line item and including a budget for that and adding to legal/professional line item, \$3,000. Shoup said he is budgeting \$5,000 capital expenditures for new equipment for Streets.

Police Chief Bremer reviewed the Police Department budget. The changes from last year were that the Police Department was down on salaries and some training has been cut. The Police Department currently has 4 full time and 3 part time. Bremer doesn't anticipate any increase to the full time staff but would like to increase the pay at some point. Discussion was held on vehicles and Bremer indicated that vehicle maintenance will decrease significantly. Dean has budgeted \$15,000 in capital expenditures for a new vehicle with an additional \$25,000 coming out of Keno funds. He indicated that \$40,000 should be the figure for a new vehicle. He said the Mayor would like to do an interfund loan for the vehicle so the capital expenditures amount will be increased to \$40,000 and add the \$40,000 in revenue transfers. Warner inquired of the benefit of

borrowing from other departments and not using Keno funds. Jim Cederburg commented that at the last meeting the City Attorney had indicated that technically that is not something Keno funds should be used for. Baliman said that it is another administrative thing that needs to be earmarked and watched. Warner said the council needs to think about the utility departments. Schnell commented on "carry-over" rather than coming out of the utility budget and Dean believes there is cash there to do something.

Discussion was held on the K-9 program and other grant funds. Warner commented on upgrading the computer system to meet the requirements for the reporting system. It is federally mandated and due the end of next fiscal year. The City needs to be aware of this to start to save up for it or decide to mutually have some type of cost sharing with the County. Warner said the preliminary costs are between \$15,000 to \$20,000.

The budget for the Pool was reviewed. C. Sisk said the City will have to spend some money on equipment this year. He commented on a leak and added that there have been issues with the older heater that was purchased in 2011. He would like to have some money to either get parts or replace it. Discussion was held on the rates and Russell indicated the rates were increased in September last year.

The Park and Recreation budget was reviewed. Williams didn't change very much of the budget this year. Everything is pretty close to the same as last fiscal year. Discussion was held on donations. Williams indicated the equipment is looking good. Discussion was held on sinking fund.

The Fire Maintenance and Fire Equipment budgets were reviewed. Discussion was held on the repairs and maintenance-hydrants and Dean indicated \$6,000 could be added to keep up the maintenance on the hydrants.

The budget for the Event Center was reviewed. Dean commented on the \$125,000 committed to match the grant received for the renovation. Discussion was held on that amount being budgeted to come out of Keno funds. Sapp is pretty confident in the numbers. The fate of the Event Center was unknown at last year's budget workshop and planning and marketing could not be done at that time. The Event Center is shifting their focus on having at least one community event every month.

The Economic Development budget was reviewed. Sapp commented on increasing advertising and promotions and stepping up the marketing. She also commented on the strategic planning amount included in the budget. Warner said Sapp has done a great job and the City has come a long way. She appreciates all the hard work Sapp has put towards marketing Kimball.

The Fitness Center budget was reviewed. Sapp said the figures were down the first quarter of the year due to the uncertainty. The \$6,000 in legal and professional includes the \$500 per month rent paid to the Event Center. Sapp asked that at least one small piece of equipment be budgeted and included \$500 for new equipment. Warner

inquired about the rent and lowering the rent to be able to put more money into new equipment since the new equipment is what brings in the dollars. Warner commented on putting \$2,400 for rent and the rest towards the new equipment or cut it in half.

The budget for the Cemetery was reviewed. C. Sisk said there is not a lot of change from last year other than the salaries. He has budgeted \$10,000 to purchase a used  $\frac{3}{4}$  ton pickup. The transmission went out in the current pickup and the only pickup that runs is an 1980's Ford. Discussion was held on the backhoe and C. Sisk indicated they borrow the Water Department backhoe. He would also like to get a mini-excavator at some point.

The Community Development budget was reviewed. Dean indicated the auditor said that \$234,249 from the rail spur funds needed to be transferred and there is a \$180,000 payment to Economic Development that needs to be done.

The Keno and budget was reviewed.

The Various Purpose Bonds budget was reviewed. There was no budget last year as there was no expense. This year the amount going to the CDA needs to be budgeted as a transfer out.

Dean commented that there are some questions that need to be answered and the "carry-over" needs to be calculated. Another budget workshop will be held on August 24, 2017 at 5:00 p.m.

Schnell moved and Warner seconded to adjourn the meeting at 7:24 p.m. On roll call vote, the following votes were recorded. Aye: Warner, Shields, Schnell and Baliman. Nay: None. Absent: None. Motion carried.

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Keith Prunty, Mayor

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Rosemarie Russell, City Clerk