

Kimball City Council  
Regular Meeting  
May 21, 2019

A regular meeting of the Mayor and City Council was convened in open and public session at 6:00 p.m. on May 21, 2019 in the City Council Chambers. Mayor Prunty and Council members Bright, Shields, Warner and Baliman were present. Also present were Water Superintendent Sisk, Special Projects Coordinator Sapp, City Administrator Dean, City Treasurer Brower and City Clerk Terrill. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public except as otherwise indicated.

Prunty called the meeting to order at 6:00 a.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried. The Pledge of Allegiance was recited.

Prunty acknowledged the posted Open Meetings Act poster.

Prunty opened the public hearing for a Conditional Use Permit for a recreational vehicle (RV) park located on 4.67 acres in the East part of NE ¼ 6-14-55, Hilltop Addition Block 1 (1710 S. Hwy 71), Kimball County, Nebraska at 6:01 p.m. Dean advised Council that John Morrison of Triangle Partners applied for a Conditional Use Permit. Dean advised Council that the Planning Commission recommended Council approval with the stipulation that Morrison also submit the required site plan. John Morrison advised Council that he plans to have 29 spaces, 20 of which will be the pull through type. Morrison went on to say that he doesn't have a site plan available yet. Pat Perry, Kimball resident, stated that she thought RV parks were not permitted in City limits. Prunty advised Perry that this is a conditional use for the zoning of that location. Perry asked if another business would be able to do the same thing. Dean advised Perry that it would depend on the zoning of that business. There being no further questions or comments, Prunty closed the public hearing at 6:07 p.m.

Prunty opened discussion to take action on the conditional use application for a recreational vehicle park located at 1710 S. Hwy 71 (4.67 acres in the East part of NE ¼ 6-14-55, Hilltop Addition Block 1, Kimball County, Nebraska. Baliman moved and seconded by Warner to approve the conditional use permit for Triangle Partners for a Recreational Vehicle Park located at 1710 S. Hwy 71, Kimball County, Nebraska with the stipulation that a site plan is submitted. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to approve recommendation from the Citizen's Advisory Committee to approve changes to the Business Façade Grant. Sapp advised Council that she highlighted the changes in

their packet and went through them. Sapp stated that changes made were: website design, sidewalks and parking lots, change the \$4,000 cap to a case by case basis, the location of the contractor will determine the amount reimbursed and improvements must remain on the property.

Warner asked if Sapp thought we had a fair way to determine the case by case basis. Sapp said that she believes so and the Committee is fair. Warner said she likes the changes but wants to make sure the process is fair. Sapp said that the Council will have the final approval. Baliman asked if there needs to be a stipulation on how often they can apply. Sapp said as long as it is for a different eligible activity there is no time limit. Baliman moved and seconded by Shields to approve the recommended changes to the Business Façade Improvement Grant. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to approve the Citizen's Advisory Committee's recommended changes to the Business Infrastructure Loan. Sapp explained the terms of the loan program to the Council. Sapp added that there are three businesses in town that have approached her that need new HVAC. Sapp went over the following changes: changing the amount allowed from \$5,000 to \$10,000, changing the program from a loan to a grant and requiring the work to be done by a licensed contractor. Warner said that she would like the grant had the same local contractor incentive as the Business Façade Improvement Grant. After further discussion, Warner moved and seconded by Bright to approve the recommended changes to the Business Infrastructure Loan with the following amendments: adding the same local contractor incentive as the Business Façade Improvement Grant and defining local contractor as within a 25-mile radius. Warner moved and seconded by Bright to approve the recommended changes to the Business Infrastructure Loan adding the same local contractor incentive as the Business Façade Improvement Grant and defining local contractor as within a 25-mile radius. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to consider a Tourism Grant. Sapp advised Council that the City had a Tourism Grant at one time that was funded with lodging tax dollars. Sapp went on to say that there is currently not enough lodging tax to fund a grant program. Sapp said that the City's Economic Development Plan and the State both allow LB840 funds to be used for tourism. Sapp introduced the new Tourism Director, Jessica Rocha. Rocha explained the importance of tourism and travel to the Council. Rocha added that she is currently working to improve the Visitor's Center including renovating the gift shop to include products made in Nebraska.

Sapp stated that there are several local events over the next one to two years. Sapp added that most of those ask our local businesses for donations and that this grant would help alleviate the burden on those businesses. Discussion was held on tracking the grant money to track the success. Sapp said that she will add a disclaimer that applicants will need to report back to Council within 90 days. Baliman moved and seconded by Bright to approve the Tourism Grant with the 90-day amendment. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to consider the New Business Incentive Program. Sapp advised Council that this program would help with entrepreneurs that don't have the means necessary for the first six months. Sapp went on to say that the program would pay \$500.00 a month for six months towards their rent or utilities. Sapp said that the program is a loan that would become forgivable after the business has been open for two years. She went on to say that if the business were to close within the two years, they would be responsible to repay the total loan amount of \$3,000.00. Discussion was held on the \$500.00 amount and if it was enough. Baliman asked if home based businesses were included. Sapp said the program is only for businesses that have a store front. Warner moved and seconded by Baliman to approve the New Business Incentive Program. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to approve the police property for the surplus sale. Baliman moved and seconded by Bright to approve the police property for surplus sale. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to approve the Mayor's appointment to the Planning Commission. Prunty advised Council that he chose Christina Culek. Baliman moved and seconded by Bright to approve Christina Culek to the Planning Commission. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Bright, Shields and Baliman. Nay: None. Absent: None. Motion carried.

Prunty opened discussion to approve the updates to the City of Kimball Health and Safety Standards. Dean advised Council that former safety instructor Bob Hessler implemented these many years ago. Dean went on to say that several areas referred to the City of Scottsbluff and that the Safety Committee has been working on the revisions for close to two years. Prunty asked Hadenfeldt his view on the references to OSHA. Hadenfeldt said that the City is not governed by OSHA but that he spoke to Dean about his concerns and Dean reassured him that the City follows OSHA guidelines. Dean stated that the City uses OSHA standards even though we are not subject to them. Bright stated that he thought the OSHA references should be removed. Warner said that she sees where it could become a liability for the City if we are not following them but if the City is in fact following those standards then they are good standards to follow. Shields said that following OSHA standards is a good practice. Warner added that she agrees as long as we are truly following them. Discussion held on some of the standards and the importance of following them. Bright stated the standards change on a regular basis. Dean stated that he doesn't know what all of the OSHA standards are. Baliman moved and seconded by Shields to approve the City of Kimball Health and Safety Standards. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields and Baliman. Nay: Bright. Absent: None. Motion carried.

Prunty opened discussion to approve the 2019-2020 FY budget schedule. Discussion held on the scheduled dates. After discussion, the July 9, 2019 meeting date was removed.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the April 16, 2019 regular City Council meeting;
2. Claims;
3. Financial Statements.

Baliman moved and seconded by Bright to approve the consent agenda items as presented. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Bright, Shields, Warner and Baliman. Nay: None. Absent: None. Motion carried.

Administrator Report: Dean advised Council that several months ago someone hit the pole by the stoplight. Dean went on to say that he received notice from the state that the city would be responsible for the repairs.

Mayor's Report: Prunty advised Council he has been working on nuisances and getting ready for the Tour de Nebraska on June 19<sup>th</sup>.

There being no further business, Warner moved and seconded by Bright to adjourn the meeting at 7:05 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Bright, Shields, Warner and Baliman. Nay: None. Absent: None. Motion carried.

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Keith B. Prunty, Mayor

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Katherine Terrill, City Clerk