



**APPLICATION FOR EMPLOYMENT
CITY OF KIMBALL, NEBRASKA**

EQUAL OPPORTUNITY EMPLOYER

DATE _____

Personnel Information (Please Print)

NAME				
LAST	FIRST	MIDDLE INITIAL		
ADDRESS				
STREET		CITY	STATE	ZIP
TELEPHONE			E-MAIL ADDRESS	
Are you under age 19? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, age _____				
Date available for work			Explain _____	

Position Information:

Position(s) applied for _____

Have you previously worked for the City of Kimball? YES NO

If yes, please give dates/positions _____

Do you have any relatives working for the City of Kimball? YES NO

If yes, give names, departments, and relationships. _____

EDUCATION/TRAINING

Please list below education and/or experience relating to position(s) applied for:

	Name & Location	Did you graduate?	Degree/Diploma?	Courses of Study
High School:				
College:				
Vocational Training:				

Other (include licenses, certificates, etc.):

FOR CITY USE ONLY!

THIS APPLICATION WAS RECEIVED BY: _____

DATE: _____

Revised: February 2017

EMPLOYMENT RECORD:

BEGIN WITH YOUR PRESENT OR MOST RECENT POSITION FOR A PERIOD OF 10 YEARS INCLUDING ANY MILITARY SERVICE. IF YOU NEED ADDITIONAL SPACE, PLEASE CONTINUE ON A SEPARATE SHEET OF PAPER.

APPLICATION SHOULD BE FULLY COMPLETED, WITHOUT REFERENCE TO AN ATTACHED RESUME. IN ADDITION, YOU MAY INCLUDE A RESUME.

Company Name	Job Title:
Address	Telephone Number:
Immediate Supervisor	Reason for Leaving
Dates of Employment From: _____ To: _____	Salary Starting: _____ Ending: _____
Describe your Work	

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Dates of Employment From: _____ To: _____	Salary Starting: _____ Ending: _____
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Are you legally eligible to work in the United States? YES NO
Explain _____

References: (Other than family or employers)

Name _____ Address & Phone _____

How or what does this person know about you? _____

Name _____ Address & Phone _____

How or what does this person know about you? _____

Name _____ Address & Phone _____

How or what does this person know about you? _____

You May Contact my present employer:
You May Not Employer _____
Address _____
City _____ State _____ Zip _____

You May Check any and all references and I hold them and you harmless for providing information.
You May Not

All the information listed by me on this application is true and correct to the best of my knowledge. I understand fully that any false and misleading statements may be cause for rejection of my application and/or if employed may be just cause for subsequent dismissal.

I understand that if I am hired, my employment is at-will and I can be terminated according to the provisions of the City of Kimball Employee Handbook.

(Signature)

This application will be kept on file for six months.

**THE CITY OF KIMBALL DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR,
NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY
IN EMPLOYMENT OR THE PROVISION OF SERVICES.**

