



**CITY OF KIMBALL**  
**PERMIT FOR SPECIAL EVENTS**

This request form shall be used by organizations or individuals desiring to use facilities of the City of Kimball, Nebraska, a Municipal Corporation (hereinafter called "City"). By making this request for use, the person or organization agrees to abide by applicable city ordinances or state statutes. The requesting person or entity also agrees to abide by specific conditions to a granting of the use requested as may be set by the City.

A. Name of Person or Organization: \_\_\_\_\_  
\_\_\_\_\_

B. Purpose and Name of Event: \_\_\_\_\_  
\_\_\_\_\_

C. City Property, Public Area or Facility to be used: (Attach Map) \_\_\_\_\_  
\_\_\_\_\_

D. Date and Time of Use: \_\_\_\_\_  
\_\_\_\_\_

*(The application shall be filed not less than 15 days before the date of the proposed special event.)*

E. Contact Person(s) Name, Address and Phone Number(s). \_\_\_\_\_  
\_\_\_\_\_

F. Do you or your organizations want exclusive rights to issue vending permits in the designated area of your special event? \_\_\_\_\_ Yes \_\_\_\_\_ No

G. Authority of Person Signing Below to Make Request: (Name & Title) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

H. Use of Alcoholic Beverages. Person or organization has requested appropriate license from the Nebraska Liquor Commission.

\_\_\_\_\_ Yes \_\_\_\_\_ No

I. By making this request, the person or organization making the request hereby agrees to perform a general clean up of the area used, including the picking up of all litter, trash, and loose debris.

J. Law Enforcement, Fire Protection or Utility Needs: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

K. Other Needs or Considerations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

L. Has a Special Event Permit been submitted to the Nebraska Department of Roads, if applicable? Note: When utilizing State property, a separate special event permit must be submitted to NDOR. \_\_\_\_\_

\_\_\_\_\_

**Organization agrees to conduct their activities upon the premises in a manner that will not endanger any person lawfully thereon. Organization further agrees to hold the City of Kimball harmless from any and all claims, demands or liability for injuries to person or damage to property, including claims by employees of Organization or claims by any contractor or subcontractor which damages or injuries are occasioned by or in any way arising out of use or occupancy of the premises by the Organization, it's agents, invitees, officers and employees. Organization further agrees to the fullest extent permitted by law, to defend, indemnify and hold harmless the City of Kimball and its employees from and against all claims, damages, losses and expenses, direct or indirect, or consequential damages, including, but not limited, attorney's fees arising out of, or resulting from, the use or occupancy of the premises.**

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated

APPROVED

DISAPPROVED

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated