

Kimball City Council
Regular Meeting
May 21, 2013

A regular meeting of the Mayor and City Council was convened in open and public session at 7:00 p.m. on May 21, 2013 at the City Council Chambers. Mayor Schnell and Council members Warner, Shields, Morrison, and Christensen were present. Also present were City Administrator Ortiz, City Attorney Hadenfeldt, Police Chief Huff, Economic Development Director Bowling, City Clerk Russell and City Treasurer Strauch. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public except as otherwise indicated.

Schnell called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited. Schnell acknowledged the posted Open Meetings Act poster.

Victor Walker, director of the Aging Office of Western Nebraska, provided information pertaining to the Senior Handyman Project. The Aging Office is a regional office covering the Panhandle. Walker requested the continuation of the City of Kimball in the Senior Handyman Project. This year the grant award is \$11,490 for the provision of the Senior Handyman Project. The director of the program, Sheri Roberds, is an independent contract provider for the City. Roberds has been a director of the program for 31 years and she has submitted her resignation. She has prepared a plan of operation for the program and based on that plan of operation, the \$11,490 has been granted. The program provides services for the senior citizens of Kimball. The only requirement is the citizen has to be at least 60 years old. The services include housekeeping and yard work. Roberds' active client list consists of 14 people. Shields inquired if seniors are made aware of this program and Roberds said most seniors know about it. She does go to the senior center and other places to let them know. Discussion was held on citizens paying for the service and Roberds indicated it is a service that is provided and the citizens can donate to the service if they wish. This service is a last resort to keeping seniors in their homes.

Roberds commented on the providers. She usually has four to five individuals working for her and they have to go through background checks including criminal background checks. She is having an issue getting the background checks done. Schnell said it is common practice that the counties facilitate this type of program; however, the City of Kimball has facilitated the program for a number of years. The City budgets for \$10,000 a year.

Schnell thanked Roberds for all her years of service.

Schnell opened discussion on the Grant Award. There being no discussion, Warner moved and Morrison seconded to authorize the Mayor to sign the Notification of Grant Award and Acceptance of Grant Award for the Senior Handyman Project. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on his appointment of Wendy Baker to the Senior Handyman Project to replace Sheri Roberds who resigned. Baker has worked for the program for eight years. There being no further discussion, Christensen moved and Shields seconded to accept the Mayor's appointment of Wendy Baker to the Senior Handyman Project. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on his appointment of Keith Jones to the Cemetery Board to replace John Berg who has resigned. Berg and his wife want to travel and asked the Mayor to consider Jones for the board. There being no further discussion, Christensen moved and Morrison seconded to accept the Mayor's appointment of Keith Jones to the Cemetery Board to fill John Berg's unexpired term. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on the Aquatic Department Policy and Procedure Manual. Brooke Jones, pool manager, has updated the manual. The big difference is the emergency action plan. The emergency action plan has been provided to the ambulance company and the Police Department. Ortiz said Jones is current with the best practices and standards and will implement them with the operations in Kimball. Christensen said she has a lot of confidence in Jones and commented on her commitment to lifeguarding. There being no further discussion, Shields moved and Christensen seconded to accept the Aquatic Department Policy and Procedure Manual as presented with changes noted. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on the Keno grant application from Kimball Swimming Pool. Brooke Jones, pool manager, indicated the pool budget doesn't include funds for office supplies or training materials. Jones is requesting money to purchase silhouette dolls, a whiteboard and document organizer. The silhouette dolls will be purchased from the Kearney YMCA for \$50.00. They can be used to test the guards to see if they are actually being trained correctly. It is a great training exercise and only Jones and the assistant manager will have access to the dolls. Ortiz plans to incorporate in next year's budget some of the items needed for training and equipment.

Christensen suggested allocating more than Jones had requested to allow her to go through the process to see what needs to be done and suggested allowing \$500 to be put towards the pool and Christensen asked for a report of what the funds are spent on. There being no further discussion, Christensen moved and Warner seconded to approve the Keno grant application from the Kimball Swimming Pool for \$500.00 to be used for miscellaneous training and / or supplies. On roll call vote, the following votes

were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on the Keno Grant Application from the Chamber of Commerce for \$1,500 for the fourth of July fireworks display. Jeanette Rabender, Chamber Director, indicated the costs of the fireworks has continued to rise and it is now necessary to request more Keno funds to help offset the rising costs. The cost is up \$500 from last year. Rabender believes they will be able to raise the remaining \$3,000 that will be needed through the citizens and businesses of Kimball. Morrison recommended they solicit for the remaining funds and Rabender said they will start calling businesses and community members around the 1st of June.

There being no further discussion, Morrison moved and Warner seconded to approve the Keno Grant Application from the Chamber of Commerce for \$1,500 for the 4th of July fireworks display. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on the Keno Grant Application for \$1,500 for the 100 year Celebration of Lincoln Highway. Schnell has been meeting with the Visitor's Committee and they have gotten together a group of people to work on the Lincoln Highway Celebration. The committee has gotten everything together to do the celebration and they will be renting the Event Center parking lot as the place to hold the celebration. The Rotary will be providing food and there will also be a band. Dorothy Griffiths has agreed to request a Special Designated License for that evening. In order to help fund the advertising and some of the other costs, the committee is requesting \$1,500 in Keno funds. Schnell said they will provide the actual bills to Strauch. Christensen commented that this is a good opportunity. Morrison said the Rotary voted to assist with this and the Farmer's Day Committee will provide the grill and help cook. The event will be held from 5:00 p.m. to 10:00 p.m.

There being no further discussion, Shields moved and Christensen seconded to approve the Keno Grant Application for \$1,500 for the 100 year Celebration of Lincoln Highway. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

Schnell opened discussion on the Special Designated Liquor License for the City of Kimball/Kimball Event Center, 615 E. 3rd Street, for a beer garden for the Lincoln Highway Celebration on June 11, 2013. Shields inquired if the Police staffs additional officers for these types of events and Huff said they can. Discussion was held on the fencing and the band.

There being no further discussion, Morrison moved and Warner seconded to approve the Special Designated Liquor License for the City of Kimball/Kimball Event Center, 615 E. 3rd Street, for a beer garden for the Lincoln Highway Celebration on June 11, 2013. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the April 22, 2013 meeting;
2. Claims; and
3. Financial Statement

Christensen moved and Shields seconded to approve the consent agenda items as presented. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison, and Christensen. Nay: None. Absent: None. Motion carried.

The next regular City Council meeting is June 4, 2013. Schnell commented that it is planned to discuss Chestnut Street, i.e., maintaining, signage, truck routes, parking, etc. These things need to be discussed because in approximately 60 days, the State will relinquish Chestnut Street to the City of Kimball.

There being no further business to come before the Council, Shields moved and Christensen seconded to adjourn at 7:40 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Warner, Shields, Morrison and Christensen. Nay: None. Absent: None. Motion carried.

James Schnell, Mayor

Rosemarie Russell, City Clerk

City of Kimball-General Claims-May 21, 2013-Spotlight-Magic Wagon-Book Purchase-315.15; Action Communications-Antenna-11.75; Armalite, Inc.-Course-300.00; Arnold Pool Company-Chemicals- 2,642.02; Atlantic Tactical-Holster-110.94; Automated Police Systems Inc.-Conference-500.00; Baker & Taylor Books-Book Purchase- 560.13; Best Books, Inc.-Book Purchase-979.64; Sheryl Biesecker-Contract Cleaning-330.00; Center Point Large Print- Book Purchase-125.82; CenturyLink-Telephone-123.35; CenturyLink-Telephone-83.26; CenturyLink-Telephone-425.35; Connecting Point-Copy Usage-49.52; Consolidated Management Company-Meals-60.25; Cornhusker State Industries-Bookcase Bench-1,131.00; Country Printer-Printing-152.00; Croell Redi-Mix-Concrete-693.00; Susan Davis-Book-15.00; Demco-Supplies-202.86; Deutsche Tree Service-Tree Removal-1,550.00; Fastenal Company-Materials-8.04; High West Energy-Utilities-2,099.08; Hometown Hardware-Supplies-935.46; Ideal Linen Supply, Inc.-Supplies-243.95; Jirdon Agri Chemicals, Inc.-Parts-130.95; Kimball Auto Parts-Parts-53.36; Kimball Bakery-Donuts-57.20; Kimball Plumbing-Plumbing Services-Library-152.99; Kimball Rural Fire District-Vehicle Maintenance-252.58; Kimball Service Center-Tire-191.00; Leta Leisch-Expense Report-59.13; Linn Machine Works-Rebuild Lift-627.50; Mark Placek-Dues-100.00; MicroMarketing, LLC- Book Purchase-59.97; Miller Office Supply-Office Supplies-92.10; Mitinet, Inc.-Renewal-299.00; Mobius Communications Company-Alarm Monitoring-51.36; Monograms & More-Training Uniforms-637.50; Napa Auto Parts-Supplies-288.64; Nebraska Law Enforcement Training Center-Training-165.00; Nebraska Liquor Control Commission-License-40.00; Off Broadway Business Products-Office Supplies-7.56; Pack Rat Enterprises-Garbage Disposal-96.00; Panhandle Coop-Fuel-3,857.59; Panhandle Coop Association-Supplies-660.17; Prairie Animal Hospital-Boarding-450.65; Pumpkin Books- Book Purchase-204.91; Ramada-

2600

Lodging-89.00; Sandberg Implement Inc.-Part-14.11; Shopko Stores-Office Supplies-49.18; Sirennet.Com-Lightbar-1,519.53; SourceGas, LLC-Gas Service-849.34; Star-Herald Newspaper-Advertising-9.54; Stotz Equipment-Part-66.22; The United States Life Insurance Company-Long Term Disability-370.10; USA Blue Book- Cartridges-27.98; Viaero-Cell Phone Usage-65.21; Visa-Firstier Bank-Charges-171.09; West Gate Bank-Bond Payment- 17,029.44; Chad Wise-Credit Cards-3,359.00; Xerox Corporation-Copier Maintenance-141.33. City of Kimball-Economic Development Claims-May 21, 2013-Wilson Bowling-Expense Report-224.43; CenturyLink- Telephone-50.05; Viaero-Cell Phone Usage-32.59; Visa-Firstier Bank-Charges-2,070.43;